**CAROLINA SEASONS PROPERTY OWNERS ASSOCIATION, INC.**

**MONTHLY BOARD OF DIRECTORS MEETING**

**Thursday, November 16, 2023 – 7 P.M. EST**

**(APPROVED MINUTES)**

**BOARD MEMBERS IN ATTENDANCE:** PresidentBilly Overton, Vice President Charles Fulghum, Rick Jarboe, Sabrina Altizer, John Zak, Meagan Jenkins

**WELCOME:** PresidentBilly Overton called the meeting to order AT 7:10 P.M. EST.

**REGULAR SESSION:**

1. **Approval of Minutes of Previous Meeting (October 19, 2023):** 
   * **MOTION** to approve the minutes as corrected by Rick, **SECONDED** by John **VOTE:** Unanimous, **IN** **FAVOR**. Motion was **APPROVED.** Corrected grammatical errors.

1. **Treasurer’s Report:**
   * October’s revenue is $508.85 (dues, interest, pool keys, rentals)
   * October’s expenses were $7,538.21 (utilities, postage, grounds maintenance, insurance)
   * Year to Date Income $81,687.45
   * Year to Date Expenses $73,527.86
   * Net Income of $8,159.59
   * CDs $104,943
     + 1. Both CDs earn together approximately $340
       2. One CD accrues interest every 3 months.
   * Total amount in the bank $156,646.33
   * Insurance is paid for the year.
   * Dues 1% of the properties have not paid.
2. **Old Business:**

* Legal Action

The lawyer has sent 3 lien letters to be approved and will be sent out to the members that are behind.

* + - Once the letters go out the property owner has 15 days to reach out about a payment then he will proceed to take them to court.

1. **New Business:**
   * Cookies with Santa
     1. We have Santa.
     2. Sabrina has 4 volunteers.
     3. Will need to purchase a new Christmas tree.
     4. **MOTION** for the events committee to use up to $350 on Cookies with Santa, by John **SECONDED** by Rick. **VOTE**: Unanimous **IN** **FAVOR**. Motion was **APPROVED**.

5) **Committee and Job Reports:**

* Architectural Control:
  1. 2 Fence requests
  2. Properties that have received letters have made changes.
* Budget:

Approved for 2024

* Common Grounds:

No New Business

* Community Center Rentals:
  1. 5 rentals for November
  2. 1 rental in December
* Facebook Admin:

No New Business

* Facilities:

No New Business

* Events:

See New Business

* Nominating Committee:

Will have a meeting on November 30th

6) **Adjournment:** **MOTION** to adjourn from Rick, **SECONDED** by John. **VOTE:** Unanimous **IN** **FAVOR**. Motion was **APPROVED.** Meeting adjourned at 7:52 P.M. EST.